

QUARTERLY PROGRESS REPORT
SAND POINT CLINIC REPLACEMENT PLANNING AND DESIGN
PROJECT NUMBER 0058-DC-2002-I11

PERIOD COVERED: July 1, 2002 – September 30, 2002

Project Phase: Planning

Percentage of Phase Completed:

	<u>Scheduled</u>	<u>Actual</u>
Planning	50%	50%
Design	0%	0%

Budget Status:

The project is on budget. No funds have been expended yet though costs have been incurred. See attached financial report for details.

Subcontracts Awarded This Period:

URS Corporation: Civil and geotechnical assistance with site selection
Planning for Health: Space planning and project management

Activities:

Early in July the City of Sand Point solicited proposals from engineering firms for assistance in selection of a site for the new clinic. Two firms responded; URS was selected to provide this service.

URS engineers made a site visit to Sand Point on August 19 – 21st to evaluate the site identified by the City Council as the most preferred location for the new clinic. A 5.2 acre site was surveyed and test holes were dug and soil samples taken. The site was also evaluated for environmental conditions that might raise obstacles to development of the site.

URS submitted a draft report of their findings on September 11th. The report found the site suitable for development and identified no negative environmental impacts.

In the meantime, the City contracted with Planning for Health to provide health planning and space programming services for this project. The planner, in coordination with the City and Eastern Aleutian Tribes, projected the population, workload, and staffing requirements for the clinic for the next ten years. A draft space program was prepared based on those projections.

September 10th through the 13th the planner made a site visit to Sand Point to interview staff at the existing clinic and gather information on specific space requirements. The space program was adjusted, based on the new information, and a need for a total of 14,000 square feet was identified.

On September 11th a public meeting was held to review the findings of the site report and the draft space program. Several members of the City Council attended. There was general approval of the site selected for the clinic but there was concern about the size of the project as identified in the draft space program.

The planner met with the City Manager and the EAT Executive Director and Clinical Director to discuss modifications to the space program. The revisions are in process.

The City Manager is pursuing funding sources for the City's share of the project. Potential sources include CDBG, ICDBG, USDA, and Rasmuson grants.

QUARTERLY FINANCIAL REPORT
Sand Point Clinic Replacement Planning and Design
PROJECT NUMBER 0058-DC-2002-I11

PERIOD COVERED: July 1, 2002 - September 30, 2002

	Quarter Ending 9/30/02	Quarter Ending 12/31/02	Quarter Ending 3/31/03	Quarter Ending 6/30/03
Total Project Budget	\$410,625			
Total Denali Commission Funding	\$410,625			
Total Project Expenditures by End of Quarter	\$0			
Total Denali Commission Fund Expenditures by End of Quarter	\$0			
Percentage of Total Expenditures to Total Budget	0.00%			
Percentage of Denali Expenditures to Denali Budget	0.00%			

Project Performance Analysis
For Period Ending 3/31/02

	Budget	Expenditures	Obligations	Work Performed	Amount Remaining
Planning/Site Studies	\$65,000	\$0	\$0	\$0	\$65,000
Design	\$300,000	\$0	\$0	\$0	\$300,000
Project Management	\$36,500	\$0	\$0	\$0	\$36,500
Indirect	\$9,125	\$0	\$0	\$0	\$9,125
Totals	\$410,625	\$0	\$0	\$0	\$410,625